EXOSTAR® UNIVERSITY

Overview ● ● ●

This guide outlines the process of exporting NIST SP 800-171 data from Exostar's Partner Information Manager (PIM), and importing that data into Certification Assistant Standard, which allows you to calculate your DoD Assessment Methodology Score. In order to complete this process, you must have an existing PIM user account, complete the NIST Form, have a System Security Plan (SSP) and acknowledgement of it in the form, as well as a paid subscription or 30-day free trial to Certification Assistant Standard. **Please see the [Certification Assistant User Guide](#) for more information.**

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1 — Subscribe to Certification Assistant

IMPORTANT: In order to subscribe your organization to Certification Assistant, you MUST have the **Organization Administrator** role.

1. Login to your Exostar **Managed Access Gateway (MAG)** user account.
2. Request **Certification Assistant** access and accept terms and conditions.
3. Upgrade to **Certification Assistant Standard** directly in the application.

For more detailed instructions, including videos, please see the [Certification Assistant Standard](#) page on Exostar's self-help portal and please see the following page for **Subscribe to Application**.

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2 — Access NIST SP 800-171 Form in PIM

1. Log into PIM.
2. Access the **NIST Form Details** page by selecting the hyperlinked form name anywhere in the application.

Please see [NIST Form Resources](#) for additional information.

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3 — Export NIST Data from PIM, Import into Certification Assistant

1. Log into PIM and access the completed **NIST Form Details** page. From the Reports dropdown, select **Export (.csv)** to export the file.
2. Log into Certification Assistant and click the **Import NIST SP 800-171 data from Exostar Partner Information Manager** button from the **Help & Profile** section on the main dashboard.
3. Click **Got File!** and upload the file via the **Choose File** button.
4. Once the file successfully uploads, click the green **Continue** button.
5. Select **Yes, Overwrite current CMMC Control Status** (maintain the audit trail).
6. To complete the process click **Begin Final Import**.

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4 — Generate SPRS Report from Certification Assistant

1. Navigate to the **CMMC Plan**, verify and update scores for **3.5.3 (MFA)** and **3.13.11 (FIPS validated cryptography) Controls** of NIST 800-171.
2. Update the **Cage Code** in **System Description**.
3. Go to **SSP/POAM** and generate **NIST 800-171 SSP**, which generates **DoD Assessment Methodology Report.**
4. Print the Report and ensure SPRS Score is accurate.

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5 — Update Assessment Methodology Score

1. Update in **SPRS**. Please use https://www.sprs.csd.disa.mil/nistsp.htm for additional instructions.
2. Update **NIST Form** in PIM, by completing the new questions in the **Welcome** section, and update the 110 controls, if there are changes since your last submission so it is consistent with your SPRS submission.
3. Resubmit the form.