

**Lockheed Martin Procure to Pay (LMP2P) – Vendor Master  
Exostar Trading Partner Management (TPM) Vendor Profile Registration Process  
Organization ‘Foreign (Non-U.S.) / Domestic (U.S.) Owned’ Page Instructions**

**Purpose:** The purpose of this document is to provide Exostar Trading Partner Management (TPM) system end-users – both vendor and internal Lockheed Martin (LM) - with instructions on completing the Value Added Tax (VAT) field that appears on the TPM ‘Foreign (Non-U.S.) / Domestic (U.S.) Owned’ page.

**Description:** The ‘Foreign (Non-U.S.) / Domestic (U.S.) Owned’ page has a section titled ‘If Foreign’ that is available for entry when the vendor has responded to the question (appears on top of same page) ‘U.S. Person/Entity or Non-U.S. Person/Entity’ with an answer of ‘Non-U.S. Person/Entity’. The Value Added Tax (VAT) field appears in this section. At the current time it is only applicable to certain countries that are members of the European Union (EU).

**Table 1 – Field Definitions**

Field Name	Field Description	Required/Optional	Input Rules
VAT	<p>The value added tax (VAT) identifier/number assigned to your company.</p> <p>Some examples: United Kingdom: GB198955680 Italy: IT00360680441</p> <p>See table 2 for additional examples by country.</p> <p>This field should be left blank if your Country is not a member of the European Union.</p>	<p>Conditional – May be required for certain European countries – members of European Union - using the VAT concept, and when VAT is applicable to the company (Vendor).</p> <p>For system purposes we don’t ever require a VAT to be entered, but if one is entered it will be validated per input rules in next column.</p>	<p>Note – Applies when a VAT value is entered.</p> <p>First two characters must equal the ISO two character country code assigned to your country.</p> <p>Format, length and allowable characters are dependent on the bank country. See Table 2 below for details on several countries.</p> <p>If the country of main address is not listed in Table 2 then input is not allowed. Note – this is not systemically enforced at this time.</p>

Note(s) and Acronyms:

1. ISO = International Standards Organization
2. EU = European Union
3. U.S. = United States
4. VAT = Value added tax

**Table 2 – Country Specific Rules for European Countries where VAT Applies (members of European Union)  
Sorted by ‘Country Name’ column**

Country Name	ISO 2 Character Country Code	Value Added Tax (VAT) Rules

Country Name	ISO 2 Character Country Code	Value Added Tax (VAT) Rules
Austria	AT	First two characters must equal AT. Length must be exactly 11, alpha-numeric, no spaces/blanks. Note – Total length includes the country code.
Belgium	BE	First two characters must equal BE. Length must be exactly 12, alpha-numeric, no spaces/blanks. Note – Total length includes the country code.
Bulgaria	BG	First two characters must equal BG. Length must be a maximum of 12, alpha-numeric, no spaces/blanks. Note – Total length includes the country code.
Croatia	HR	First two characters must equal HR. Length must be exactly 13, alpha-numeric, no spaces/blanks. Note – Total length includes the country code.
Cyprus	CY	First two characters must equal CY. Length must be exactly 11, alpha-numeric, no spaces/blanks. Note – Total length includes the country code.
Czech Republic	CZ	First two characters must equal CZ. Length must be a maximum of 12, alpha-numeric, no spaces/blanks. Note – Total length includes the country code.
Denmark	DK	First two characters must equal DK. Length must be exactly 10, alpha-numeric, no spaces/blanks. Note – Total length includes the country code.
Estonia	EE	First two characters must equal EE. Length must be exactly 11, alpha-numeric, no spaces/blanks. Note – Total length includes the country code.
Finland	FI	First two characters must equal FI. Length must be exactly 10, alpha-numeric, no spaces/blanks. Note – Total length includes the country code.
France	FR	First two characters must equal FR. Length must be exactly 13, alpha-numeric, no spaces/blanks. Note – Total length includes the country code.
Germany	DE	First two characters must equal DE. Length must be exactly 11, alpha-numeric, no spaces/blanks. Note – Total length includes the country code.
Greece	GR	First two characters must equal EL. Length must be exactly 11, alpha-numeric, no spaces/blanks. Note – Total length includes the country code.
Hungary	HU	First two characters must equal HU. Length must be exactly 10, alpha-numeric, no spaces/blanks. Note – Total length includes the country code.
Ireland	IE	First two characters must equal IE. Length must be exactly 10, alpha-numeric, no spaces/blanks. Note – Total length includes the country code.
Italy	IT	First two characters must equal IT. Length must be exactly 13, alpha-numeric, no spaces/blanks. Note – Total length includes the country code.
Latvia	LV	First two characters must equal LV. Length must be exactly 13, alpha-numeric, no spaces/blanks. Note – Total length includes the country code.
Lithuania	LT	First two characters must equal LT. Length must be a maximum of 14, alpha-numeric, no spaces/blanks. Note – Total length includes the country code.
Luxembourg	LU	First two characters must equal LU. Length must be exactly 10, alpha-numeric, no spaces/blanks. Note – Total length includes the country code.
Malta	MT	First two characters must equal MT. Length must be exactly 10, alpha-numeric, no spaces/blanks. Note – Total length includes the country code.
Monaco	MC	First two characters must equal MC. Length must be exactly 13, alpha-numeric, no spaces/blanks. Note – Total length includes the country code.
Netherlands	NL	First two characters must equal NL. Length must be exactly 14, alpha-numeric, no spaces/blanks. Note – Total length includes the country code.
Poland	PL	First two characters must equal PL. Length must be exactly 12, alpha-numeric, no spaces/blanks. Note – Total length includes the country code.
Portugal	PT	First two characters must equal PT. Length must be exactly 11, alpha-numeric, no spaces/blanks. Note – Total length includes the country code.
Romania	RO	First two characters must equal RO. Length must be a maximum of 12, alpha-numeric, no spaces/blanks. Note – Total length includes the country code.
Slovakia	SK	First two characters must equal SK. Length must be exactly 12, alpha-numeric, no spaces/blanks. Note – Total length includes the country code.
Slovenia	SI	First two characters must equal SI. Length must be exactly 10, alpha-numeric, no

Country Name	ISO 2 Character Country Code	Value Added Tax (VAT) Rules
		spaces/blanks. Note – Total length includes the country code.
Spain	ES	First two characters must equal ES. Length must be exactly 11, alpha-numeric, no spaces/blanks. Note – Total length includes the country code.
Sweden	SE	First two characters must equal SE. Length must be exactly 14, alpha-numeric, no spaces/blanks. Note – Total length includes the country code.
United Kingdom	GB	First two characters must equal GB. Maximum length of 14, alpha-numeric, no spaces/blanks. Note – Total length includes the country code.