EX☉STAR

Managed Access Gateway (MAG): Organization and Application Administrator Training

The course will begin shortly. Please mute your lines during the presentation.

Course Objectives

Part 1: Intro to MAG and Roles

Part 2: MAG Navigation

Part 3: MAG Administration

Part 4: Self-Help Overview

Introduction MAG Roles

MAG Organization and Application Administrator

What is Managed Access Gateway?

MAG is a protected workspace that companies in Aerospace & Defense use for secure collaboration.

What are the benefits of using MAG?

⭐ Single sign-on login & authentication tool

⭐ Easy administration of users & applications

⭐ Cybersecurity compliant

⭐ Simple and secure access to applications

⭐ Protected by security credentials

⭐ Desktop & mobile access

MAG Organization Administrator

As an Organization Administrator, I can:

Assign additional Administrators

Manage Users

Accept Terms & Conditions for applications

Reset user passwords

Subscribe my company to applications

MAG Application Administrator

As an Application Administrator, I can:

Accept Terms & Conditions for applications

Approve / Deny / Suspend application access for users

Approve FIS (only for FIS admins)

Tabs and Navigation

EXOSTAR

Managed Access Gateway (MAG)

? Help

Stephanie Rooney (rooneys_8289)
Exostar LLC

Dashboard   My Account   Administration   Registration Requests   Reports   Adoption   Requests

? Help

Stephanie Roor
Exostar LLC

MAG Intro Videos

How to Get Started

Security Credentials

Resources for Administrators

Get Help

Stephanie Rooney (rooneys_8289)
Exostar LLC

Stephanie Rooney
(rooneys_8289)

Last MAG Access Date
Sep 15, 2025 11:40 PM

App Admin   Adoption Admin

My Organization
Exostar LLC
(exostar)

Email Settings

Logout

FA

Dashboard: My 2FA Credentials

1 Credential Strength

2 Manage & Renew

3 Get 2FA

4 License Key

🛡 My 2FA Credentials ❓ **Credential Strength: Medium Hardware Cert** [Manage and Renew] [Get 2FA] Have a license key? Enter it here ⌃

ℹ **Elevate your credential strength:** Some of your applications are more secure than others.
To access them more quickly, elevate your security with your preferred 2FA if you have 2FA.

ℹ **Link your existing credentials:** **Badge:** Get access to applications using DoD CAC (CAC Policy), NASA PIV, NGC OneBadge, or Canada DND PKI Smart Card. Link now

Federated Identity Service (FIS)
Medium Hardware Cert
✅ Active
Expires: 7 Sep, 2026 12:34 PM

5 Company Credentials (EAG)

6 Badge

Dashboard: Administrator Options

Manage Requests
Manage user registration and application subscription requests

MANAGE

Billing & Support
View billing information and track support cases

VIEW

Instant Pay
Instantly pay your invoices

PAY INVOICES

Manage Requests:
Displays only for those with an Administrator role. Click **Manage** to go to Registration Request tab and approve users.

Billing & Support:
Click **View** to route to Exostar's Billing & Support page.

Instant Pay:
Click **Pay Invoices** to be redirected to the Instant Pay page.

Application Statuses

Applications

My Applications   Open Applications   Request Applications

Exostar LLC	Exostar LLC	Exostar LLC	Exostar LLC	Exostar
ForumPass 7 - US Status: ✅ Active	**ForumPass 7 Defense - US** Status: ⬤ Pending	**ForumPass 6 Secure File Transfer – UK** Status: ⬤ Pending	**Exostar Certification Assistant** Status: 🟡 Inactive	**Certification Assistant** Status: ⬤ Pending
Launch	Pending Approval	Pending Terms	Request Access	Agree to Terms

Launch:
Click to open application.

Pending Approval:
Awaiting Application Admin approval.

Pending Terms:
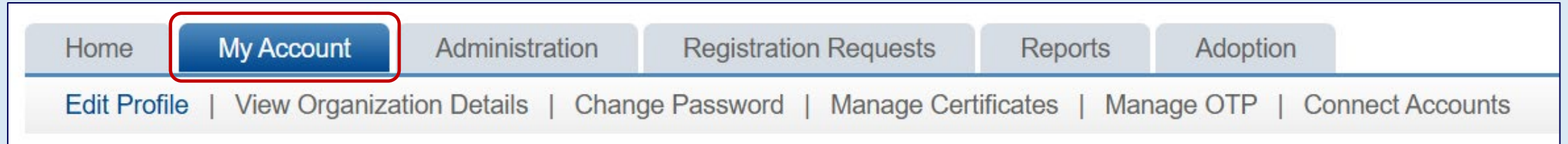Admin needs to accept T&Cs.

Request Access:
Request access to this application for your Admin to approve.

Agree to Terms:
You must accept Terms & Conditions before users can access.

My Account Tabs

Home	**My Account**	Administration	Registration Requests	Reports	Adoption

Edit Profile | View Organization Details | Change Password | Manage Certificates | Manage OTP | Connect Accounts

Edit Profile

View Organization Details

Change Password

Manage Certificates

Manage OTP

Connect Accounts

My Account – View Organization Details

Organization Contact: View and update current contact

Organization Administrators: View all org admins and their contact information

Application Administrators: View all app admins and their contact information

Application Settings: Displays a list of all application to which your org has access, as well as status

Status: Displays your current MAG Organization Account status

Organization Contact

No Organization Contact
Update Organization Contact

Organization Administrators

First Name	Last Name	Email	Phone
ashleigh	Howell	ashleigh.howell@exostar.com	
Stephanie	Rooney	stephanie.rooney@exostar.com	1234567891

Application Administrators

First Name	Last Name	Email	Phone	Application
Stephanie	Rooney	stephanie.rooney@exostar.com	1234567891	Raytheon Technologies Supplier Portal
Stephanie	Rooney	stephanie.rooney@exostar.com	1234567891	Supply Chain Platform - Raytheon Technologies UAT
ashleigh	Howell	ashleigh.howell@exostar.com		Partner Information Manager
Stephanie	Rooney	stephanie.rooney@exostar.com	1234567891	Partner Information Manager
ashleigh	Howell	ashleigh.howell@exostar.com		VQM - Vendor Qualification Manager
Stephanie	Rooney	stephanie.rooney@exostar.com	1234567891	VQM - Vendor Qualification Manager
ashleigh	Howell	ashleigh.howell@exostar.com		Raytheon Technologies SecureForms
Stephanie	Rooney	stephanie.rooney@exostar.com	1234567891	Raytheon Technologies SecureForms
ashleigh	Howell	ashleigh.howell@exostar.com		Exostar LLC Main Supplier Portal
Stephanie	Rooney	stephanie.rooney@exostar.com	1234567891	Exostar LLC Main Supplier Portal
ashleigh	Howell	ashleigh.howell@exostar.com		Raytheon Supplier Testing Portal
Stephanie	Rooney	stephanie.rooney@exostar.com	1234567891	Raytheon Supplier Testing Portal

Application Settings

Application Access:

Provider	Application	Status
PIM	Partner Information Manager	Active
Exostar LLC	VQM - Vendor Qualification Manager	Active
Exostar LLC	Exostar LLC Main Supplier Portal	Active
Exostar LLC	Raytheon Supplier Testing Portal	Active
Raytheon Technologies	Raytheon Technologies Supplier Portal	Active
Raytheon Technologies	Supply Chain Platform - Raytheon Technologies UAT	Active
Raytheon Technologies	Raytheon Technologies SecureForms	Active

Status: Active

My Account – Manage Certificates

Home	My Account	Administration	Registration Requests	Reports	Adoption

Edit Profile | View Organization Details | Change Password | **Manage Certificates** | Manage OTP | Connect Accounts

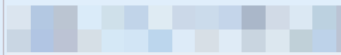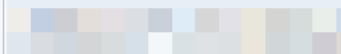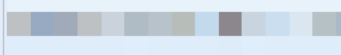**View Certificates**   Recover Encryption Keys   Revoke Certificates   Renew Certificates   Reapply

Certificates

You have the following valid FIS certificates. Instructions on: <u>How to Backup Your Software Certificates.</u>

Certificate Template	Subject DN	Validity Period	Valid From	Valid To	Serial Number
ExostarFISMediumHardwareIdentityCertificateV4	CN=Stephanie Rooney_8289(Identity), O=Exostar LLC, DC=fis, DC=evincible, DC=com	3 Years	08 Sep, 2023 12:34 PM EDT	07 Sep, 2026 12:34 PM EDT	
ExostarFISMediumHardwareEncryptionCertificateV4	CN=Stephanie Rooney_8289(Encryption), O=Exostar LLC, DC=fis, DC=evincible, DC=com	3 Years	08 Sep, 2023 12:34 PM EDT	07 Sep, 2026 12:34 PM EDT	
ExostarFISMediumHardwareSignatureCertificateV4	CN=Stephanie Rooney_8289(Signature), O=Exostar LLC, DC=fis, DC=evincible, DC=com	3 Years	08 Sep, 2023 12:34 PM EDT	07 Sep, 2026 12:34 PM EDT	

My Account – Manage OTP

Home | My Account | Administration | Registration Requests | Reports | Adoption

Edit Profile | V[...] | Manage Certificates | Manage OTP | Connect Accounts

Register: Click to enter License Key

Introduction

To Register credentials click here and New purchase, click here

Purchase: Navigate to Exostar Webstore

EXOSTAR Managed Access Gateway (MAG)

Enter license key

You should have received an email with the license key to activate your credential. Enter it below to continue.
You'll need your license key to proceed. If you don't have it right now, press 'CANCEL'.

License key ⓘ

CANCEL   NEXT

EXOSTAR
Together We Thrive

① — ② — ③

Purchase your Exostar Subscription

Need Help?

This portal supports purchasing two-factor authentication (2FA) subscriptions (which may be required by your application owner or Electronic Prescription of Controlled Substances (EPCS) regulations), one-time proofing products, and Cybersecurity Maturity Model Certification (CMMC) compliance solutions. Please select your partner or product from the drop down to find applicable products.

To renew existing two-factor credential subscriptions Click here.

Select Partner or Product

Select Partner...   ⌄

Next

Registration Requests (Org Admin)

Registration Requests (App Admin)

Approve | View Users | View Organizations | Approval Settings

This workflow has been updated with an improved user experience.

Click here to move to that workflow in a new browser tab/window.

This will not clos...

Request Inbox

| 49 | APP SUBSCRIPTION REQUESTS | 1 | USER REQUESTS ▾ | APPROVE | DENY |

Select ▾   Select ▾

○ AND   ○ OR

➕ ADD RULE

Search   Clear

Items per page: 10 ▾   1 – 1 of 1 |< < > >|

USER SUBSCRIPTION REQUESTS

You can take the following actions on the 1 selected User Subscription Requests.

APPROVE

DENY

	Last Name	First Name	User ID	Email	Org Name	Business Unit	Application Requested	Date Submitted	Open
☑	Test2	User	test2u_0607	test-user@ex...	Training Tea...		ForumPass 7 ...	11/14/2024	⤢

Administration Tab: View Users

View Users – Manage Roles

Manage Roles:

Role	Application	
☑ User		
☑ App Admin	Exostar LLC Main Supplier Portal, Raytheon Supplier Testing Portal, VQM - Vendor Qualification Manager, Partner Information Manager, Raytheon Technologies SecureForms	Update
☑ Org Admin		

Applications to Administer

Provider	Application	Select
Exostar	Exostar LLC Main Supplier Portal	☑
Exostar	Raytheon Supplier Testing Portal	☑
Exostar	VQM - Vendor Qualification Manager	☑
PIM	Partner Information Manager	☑
Raytheon	Raytheon Technologies SecureForms	☑
Raytheon	Raytheon Technologies Supplier Portal	☑
Raytheon	Supply Chain Platform - Raytheon Technologies UAT	☑

Done

View Users – Manage Application Access

Provider	Application	Last Access Date	Status	Sponsor Code(s)	Action
Raytheon	Raytheon Technologies Supplier Portal		Pending account creation by the Application		
Raytheon	Supply Chain Platform - Raytheon Technologies UAT		Pending Application Administrator Approval		
PIM	Partner Information Manager	17 Feb, 2021 02:20 AM EST	Active		Suspend Delete
Exostar	VQM - Vendor Qualification Manager		Active		Suspend Delete
Raytheon	Raytheon Technologies SecureForms		Active		Suspend Delete
Exostar	Exostar LLC Main Supplier Portal		Suspended		Activate Delete
Exostar	Raytheon Supplier Testing Portal		Inactive		Request Access

Application Access:

⊘ **Suspend**

⊗ **Delete**

⏻ **Activate**

⊕ **Request Access**

View Users – Manage Status/Password Reset

Status: Active [Suspend] [Reset Permanent Password]

[Delete User]

Edit User

User removal (deactivation) is a permanent operation and it cannot be undone. You are deactivating a user with the organization administrator role. Exostar recommends that an organization have a organization administrators. Are you sure you want to deactivate the user rooneys_4507? Press the 'Submit' button to permanently disable the user account.

*Reason:
[No longer with company ▼]

*Reason Note (Maximum 300 characters):

[   ]

[Submit] [Cancel]

Administration Tab – Add New User

Administration Tab – Subscribe to Application

Administration Tab – User Upload

Administration Tab – Bulk Actions

MyExostar Self-help site

- Managed Access Gateway information: https://myexostar.com/?ht_kb=mag

- MAG Administrator Resources: https://www.myexostar.com/?ht_kb=mag-administrator-resources

- For further assistance, open an **online customer support ticket** (MyExostar)

- Need a job aid? Download the **MAG Administration Infographic.**

- Questions or comments? Contact us at training@exostar.com