



TPM SM User Guide





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Guide Overview

This guide provides instructions to update your organization's cybersecurity posture within Trading Partner Management (TPM) and Supplier Management (SM), as well as the following organization maintenance processes:

- Performing general organization TPM maintenance. This can be performed when your organization's status is either Active or Expired.
- Completing the CCRA questionnaires in SM, which is necessary for Lockheed Martin to make risk-based procurement decisions for your company's products and services.

IMPORTANT! Only the Organization Administrator, having logged in with 2-Factor Authentication (2FA) credentials, can make changes to the company's TPM profile. For more information on 2FA credentials please view the [Lockheed Martin Accepted Credentials](#).

It is also important to note, to recertify an organization, there must be at least one (1) active LMP2P user with 2FA credentials (this can be the Organization Administrator) associated with the organization.

Step 1. Login to MAG

To access your TPM profile, you must first login to your Exostar's Managed Access Gateway (MAG) account. For help resetting your MAG password or any other MAG-related questions, refer to the MyExostar self-help page, [Managed Access Gateway](#).

NOTE: If you are the first user in your organization to access SM, you must accept the standard MAG Usage Service Agreement. If you see **Agree to Terms** on the **Supplier Management** tile in your MAG account, click the button and accept the service agreement.

To Login:

1. Navigate to <https://portal.exostar.com>. Input your Email Address or User ID. Click **Next**.

2. Input your Password. Click **Next** to access the MAG Dashboard.

Step 2. Access TPM

Once you successfully log in to your MAG account, ensure you authenticate with your credential. You can do this by selecting the **Elevate Credential Strength** button in the **My 2FA Credentials** section. The system also prompts you for your credential once you select to access TPM.

To Access TPM:

1. From the MAG Dashboard, select the **My Account** tab.
2. Select the **View Organization Details** sub-tab.
3. Click the **View in Trading Partner Management (TPM)** link.

- The following screen displays; review the notice. Click the **Continue** button to access the Organization's profile.

TO: Lockheed Martin Suppliers

In accordance with Government regulations and prime contract requirements, we must verify certain information about our suppliers. To help you complete the profile, refer to the definitions below or contact your buyer or Lockheed Martin representative. Notice: Products and Services acquired from your company may be used in the performance of contracts with the United States Government. Under 15 U.S.C. 645 (d), any person who misrepresents a firm's status as a small business concern in order to obtain a contract to be awarded under the preference programs established pursuant to sections 8(a), 8(d), 9, or 15 of the Small Business Act or any other provisions of Federal Law that specifically references section 8(d) for a definition of program eligibility, shall (1) be punished by imposition of a fine, imprisonment, or both; (2) be subject to administrative remedies, including suspension and debarment; and (3) be ineligible for participation in programs under the authority of the Act.

You will not receive contracts from Lockheed Martin if a profile is not returned complete. Submission of this form does not constitute approval of your firm as a supplier, nor obligate Lockheed Martin to solicit requests for quotation. The data on this form will be used to evaluate the potential of your firm as a Lockheed Martin supplier.

[Continue](#)

Step 3. Review Cyber Security Section of Self Certification

The Cyber and Compliance Risk Assessment - Compliance (CCRA - Compliance) questionnaire provides questions related to the applicability of cyber Federal Acquisition Regulation (FAR), Defense Federal Acquisition Regulation Supplement (DFARS) requirement, the handling of Sensitive Information, and Cybersecurity Maturity Model Certification (CMMC) attestation. This questionnaire is required for all Lockheed Martin suppliers.

To Update the Cyber Security section:

- Select **Self-Certification** from the left-hand menu.
- Scroll down to the **Cyber Security** section. Review the information provided.

✓ Organization Summary
✓ Business Description
✓ Company Profile
✓ Socio-economic
✓ Self-certification
✓ History
✓ D&B Other Information
✓ Foreign (Non-U.S.) / Domestic (U.S.) Owned
✓ Payments/Remittance
✓ Contacts
✓ MAG Information
✓ TPA

Cyber Security

The purpose of this section is to allow for you to review the Cybersecurity Compliance and Risk Assessment (CCRA) and provide Lockheed Martin with your compliance statuses against cyber regulations. Cyber risk will be assessed based on Cybersecurity Maturity Model Certification (CMMC) status(es) or the CCRA - Risk form.

Instructions:

- Complete the CCRA - Compliance in Exostar's Supplier Management (SM) system. The CCRA - Compliance must be completed before moving to Step 2.
- Read the paragraph below beginning with the words 'By clicking...' then click the 'Submit Certifications and Representations' button. Then click 'Save' or 'Next' to proceed.

Step 4. CCRA - Compliance questionnaire in Supplier Management

In the Supplier Management (SM) application, the **CCRA - Compliance** questionnaire displays in the **Pending Forms** tab of the dashboard and displays important details for the form.

To access and complete the CCRA - Compliance Questionnaire:

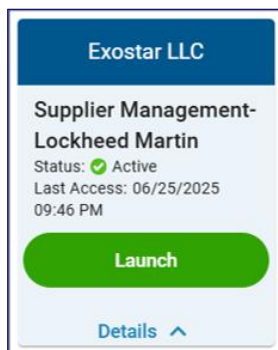
- Select the highlighted **Click here to submit or update your CCRA - Compliance in Exostar's Supplier Management (SM) System** link to open Supplier Management.

Cybersecurity Compliance

CCRA - Compliance Last Completed Date: 2026-06-18 CCRA - Compliance Complete?: Yes

[Click here to submit or update your CCRA - Compliance in Exostar's Supplier Management \(SM\) System](#)

NOTE: You can also access Supplier Management via the Managed Access Gateway (MAG) dashboard and click **Launch**.



IMPORTANT! The verbiage in red provides a help link to learn more about the application and CCRA - Compliance form.

2. Locate the **CCRA - Compliance Questionnaire** in the **Pending Forms** tab from the SM Dashboard.

NOTES:

- Anyone with SM access and that is assigned to the form can update or complete the questionnaire. The **Assigned To** section indicates the current user assigned to the form. Only one person can be assigned to a form at any given time.
- You can initiate work on the form only when the Request Status is at 40%.

IMPORTANT! If the Request Status is at 20%, it indicates either the form is not provisioned, or the invitee accepting the invitation and the designated organization administrator are two different users. In such cases, the designated organization administrator needs to re-assign the form to themselves. **See Step 3 below.**

The Form Progress for a new form starts at 0% and the revision is 0.1 for a form that has never been started. In the provided screenshot, the user has already submitted the form once and is now renewing it for the second time. Therefore, the Form Progress is at 100%, and the Revision is 1.1.

Pending Forms	Pending Approval Forms	Completed Forms	Cancelled Forms
SM-2743 Yesh's AI Form Builder 7 Request No: KQKUMB2D	Initiated Date 06/11/2026 Due Date 07/26/2026 Assigned To Test YeshLMCQA	Status In Progress Status Date 06/11/2026 Reassigned No	Revision 0.1 Form Progress 100% Request Status 80%
TestFileAttachment Dec 26 Simran Request No: H4WRC2A5	Initiated Date 06/08/2026 Due Date 07/23/2026 Assigned To Anish Thapa	Status New Status Date 06/08/2026 Reassigned No	Revision 0.0 Form Progress 0% Request Status 40%
CCRA - Compliance Request No: 1D79116T	Initiated Date 06/08/2026 Due Date 07/23/2026 Assigned To Anish Thapa	Status In Progress Status Date 06/09/2026 Reassigned Yes	Revision 1.1 Form Progress 71% Request Status 80%

3. Select the **three dots (ellipsis)** button located to the right. Select **Edit** from the menu.

NOTE: You can also reassign the form by selecting the three dots (ellipsis) button.

Pending Forms	Pending Approval Forms	Completed Forms	Cancelled Forms
SM-2743 Yesh's AI Form Builder 7 Request No: KQKUMB2D	Initiated Date 06/11/2026 Due Date 07/26/2026 Assigned To Test YeshLMCQA	Status In Progress Status Date 06/11/2026 Reassigned No	Revision 0.1 Form Progress 100% Request Status 80%
TestFileAttachment Dec 26 Simran Request No: H4WRC2A5	Initiated Date 06/08/2026 Due Date 07/23/2026 Assigned To Anish Thapa	Status New Status Date 06/08/2026 Reassigned No	Revision 0.0 Form Progress 0% Request Status 40%
CCRA - Compliance Request No: 1D79116T	Initiated Date 06/08/2026 Due Date 07/23/2026 Assigned To Anish Thapa	Status In Progress Status Date 06/09/2026 Reassigned Yes	Revision 219.1 Form Progress 71% Request Status 80%

IMPORTANT! If the Edit button is not displayed, the form is not currently assigned to you. The application admin can use the **Reassign** option to assign the form to the correct user. Only one person can be assigned to a form at any given time.

4. Review the **Cybersecurity Compliance** questions. Click **Next**.

NOTE: Once the supplier begins working on the form, they have the flexibility to save the form and exit at any point. All information entered will be saved during this process.

CCRA - Compliance

Cybersecurity Compliance

1.0

2.0

2.1

3.0

4.0

4.2

5.0

Submitter

Legend information

Valid Response

Invalid Response

Disabled/Non-editable Response

Mandatory question to be answered

Cybersecurity Compliance

2.0 Are you required to be compliant with the U.S. Defense Federal Acquisition Regulation Supplement (DFARS 252.204-7012) and associated National Institute of Standards and Technology (NIST) NIST SP 800-171?

Seller asserts that DFARS 252.204-7012 applies.

Seller asserts that it is exempt from DFARS 252.204-7012: None of the subcontracts received from LOCKHEED MARTIN contain DFARS 252.204-7012.

Seller asserts that it is exempt from DFARS 252.204-7012: The performance of SELLER's subcontracts with LOCKHEED MARTIN does not involve covered defense information as defined in DFARS 252.204-7012.

Seller asserts that it is exempt from DFARS 252.204-7012: All of the items offered to LOCKHEED MARTIN are commercial off-the-shelf items as defined in FAR 2.101.

Guidance

Select the option that applies.

See DFARS 252.204-7012 for more details - <https://www.acquisition.gov/dfars/252.204-7012-safeguarding-covered-defense-information-and-cyber-incident-reporting>

See NIST SP 800-171 for more details - <https://doi.org/10.6028/NIST.SP.800-171v2>

See FAR 2.101 for definition of commercially available off-the-shelf (COTS) items: <https://www.acquisition.gov/far/2.101>

Exit

Previous

Next

Save

- Complete all compliance questions in the form and then navigate to the **Submitter** section of the questionnaire.

CCRA - Compliance

Cybersecurity Compliance

1.0

2.0

2.1

3.0

4.0

4.2

5.0

Submitter

Legend information

Valid Response

Invalid Response

Disabled/Non-editable Response

Mandatory question to be answered

Cybersecurity Compliance

5.0 Does your company receive Sensitive Information from Lockheed Martin?

Yes

Guidance

If questions 2.0 or 3.0 is Yes, then this response should be Yes.

For the purpose of this questionnaire, all references to "Sensitive Information" includes Proprietary Information, Third-Party Proprietary Information, Personal Information (PI), Personal Identifiable Information (PII), Export Controlled Information (ECI), and Controlled Unclassified Information (CUI) / Covered Defense Information (CDI)."

Exit

Previous

Next

Save

CCRA - Compliance

Cybersecurity Compliance

Submitter

Vendor Name

Vendor Primary POC Name

Vendor Primary POC Email

Vendor IT Security POC Name

Vendor IT Security Email

Vendor Local DUNS Number(s)

Vendor CAGE Code(s)

Legend information

Valid Response

Invalid Response

Disabled/Non-editable Response

Mandatory question to be answered

Submitter

Vendor Name - Company/Organization Name

Vendor Primary POC Name - Fname Lname (i.e., John Doe)

Vendor Primary POC Email - Primary POC email address

Vendor IT Security POC Name - Fname Lname (i.e., John Doe)

Vendor IT Security Email - IT Security POC email address

Vendor Local DUNS Number(s) - Should accept the 9-digit numeric characters. If DUNS is more than one, use a comma and a space to separate values (i.e., 007505491, 000665432)

Vendor CAGE Code(s)\INCAGE Code(s) - CAGE Code is a five (5) position code. If the code is more than one, use a comma and a space to separate values (i.e., 00000, 00001)

Exit

Previous

Save

Review

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Enter the required information, then

6. Click the **Save** button.

NOTE: Please see the [Submitter's Details Page Guidance](#) section below for guidance on completing these fields.

IMPORTANT! Users must ensure they click the **Save** button prior to clicking the **Review** button at the end of the survey to review results before submitting the questionnaire. The **Save** button does not submit the survey for scoring or updates. The **Review** button remains greyed out until ALL questions are answered and the form has been saved.

7. A **Save** success message will display, click **OK** to confirm the form is saved.

CCRA - Compliance

Cybersecurity Compliance

- Submitter

Submitter

*Vendor Name
test vendor

*Vendor Primary
Bgdsjd

*Vendor Primary
Csdjff@see.com

*Vendor IT Secu
Ddsnskjhf

*Vendor IT Secu
E@e.com

*Vendor Local DU
123456789

Vendor Name - Company/Organization Name

ary POC Name - Fname Lname (1.e, John Doe)

ary POC Email - Primary POC email address

ecurity POC Name - Fname Lname (1.e, John Doe)

ecurity Email - IT Security POC email address

al DUNS Number(s) - Should accept the 9-digit numeric characters. If Duns is
ne, use a comma and a space to separate values (1.e., 007505491,

Legend information

- Valid Response
- Invalid Response
- Disabled/Non-editable Response
- Mandatory question to be answered

Responses saved

This is not a submission. Your responses have been saved as a draft. The form has not been submitted to your Prime.

To submit this form, please navigate to the last question in the final section and click the **Review** or **Submit** button.

Your saved responses will be retained if you exit and return later.

OK

Exit Previous Save Review

8. Click the **Review** button (which is now enabled)

CCRA - Compliance

▼ Cybersecurity Compliance

> Submitter

Legend information

- Valid Response
- Invalid Response
- Disabled/Non-editable Response
- Mandatory question to be answered

Submitter

*Vendor Name
test vendor

*Vendor Primary POC Name
Bgdsjd

*Vendor Primary POC Email
Csdjf@see.com

*Vendor IT Security POC Name
Ddsnskjhf

*Vendor IT Security Email
E@e.com

*Vendor Local DUNS Number(s)
123456789

Vendor Name - Company/Organization Name

Vendor Primary POC Name - Fname Lname (1.e, John Doe)

Vendor Primary POC Email - Primary POC email address

Vendor IT Security POC Name - Fname Lname (1.e, John Doe)

Vendor IT Security Email - IT Security POC email address

Vendor Local DUNS Number(s) - Should accept the 9-digit numeric characters. If Duns is more than one, use a comma and a space to separate values (1.e., 007505491, 000665432)

Exit Previous Save **Review**

Step 4A. Review Score Preview

NEW: After submitting, the system displays a **Form Preview – CCRA – Compliance** screen showing your calculated scores in a **pending submission** state before the form is officially recorded.

- **Compliance with DFARS 252.204-7012:** with a value of Compliant, Non-Compliant, or Not Applicable
- **Compliance with DFARS 252.204-7020:** with a value of Compliant, Non-Compliant, or Not Applicable
- **CMMC_Statuses:** table with all the selected **CMMC Status**, **Last Assessment Date**, **Last Affirmation Date**, and **Status**

CCRA - Compliance

Scores ×

Compliance			
Compliance with DFARS 252.204-7012		:	Compliant
Compliance with DFARS 252.204-7020		:	Compliant
CMMC_Statuses			
CMMC_Statuses	Last_Assessment_Date	Last_Affirmation_Date	Status
CMMC Final Level 2 (Self)	2026-06-22	2026-06-22	Current
CMMC Final Level 1 (Self)	2025-06-22	2026-05-27	Current

Scores are shown with a **Pending Submission** badge to indicate the form has not yet been officially submitted. Click the **Close (X)** button to return to the previous screen.

Step 5. CCRA – Risk Form (New)

NEW: Following CCRA – Compliance submission, the system automatically evaluates your responses to determine whether a **CCRA – Risk** form is required.

What is the CCRA – Risk Form?

The **CCRA – Risk** form is a separate risk assessment form linked to your CCRA – Compliance submission. It contains only risk-related questions and Cyber Security Control implementation. It does **not** repeat the compliance questions already answered in the CCRA – Compliance form.

NOTE: The CCRA – Risk form and the CCRA – Compliance form are **separate surveys and will generate separate PDF artifacts** upon completion. Each can be downloaded independently from the Cyber Security section in TPM.

Outcome A: CCRA – Risk Form Not Required

If your CCRA – Compliance responses determine that a risk assessment is **not** required, a green confirmation message displays:

"Based on your responses, a Risk Assessment is not required at this time. You may proceed with submitting your form."

The **Submit** button is immediately enabled. No further action is required – **Submit** the form and proceed to the MAG Dashboard for your self-certification affirmation.

NOTE: When the CCRA – Compliance responses for Q1 = One of Exemptions, Q2 = One of Exemptions, Q5 = No, and the supplier's CMMC status is CMMC Level 1 or below, the Cyber Risk Rating is automatically set to **N/A**. No CCRA – Risk form will be assigned in this scenario.

EXOSTAR

Supplier Management

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Anish Thapa
Supplier Administrator

CCRA - Compliance

Scores

Compliance

Compliance with DFARS 252.204-7012 : Compliant
Compliance with DFARS 252.204-7020 : Compliant

CMMC_States

CMMC_States	Last_Assessment_Date	Last_Affirmation_Date	Status
CMMC Conditional Level 2 (Self)	2026-04-02	2026-04-01	Current

Risk

Cyber Risk Rating : Negligible

Risk Form Assignment

Based on your responses, a Risk Assessment is not required at this time. You may proceed with submitting your form.

Close

Submit

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Outcome B – Risk Form Required

If your CCRA – Compliance responses determine that a risk assessment **is** required, a **Risk Form Assignment** section displays with a red **Required** badge. The **Submit** button remains disabled until you assign the **CCRA – Risk** form to a user.

CCRA - Compliance

Scores

Compliance

Compliance with DFARS 252.204-7012 : Compliant
Compliance with DFARS 252.204-7020 : Not Applicable

CMMC_Statues

CMMC_Statues	Last_Assessment_Date	Last_Affirmation_Date	Status
CMMC Final Level 1 (Self)	2026-04-08	2026-04-08	Current

Risk

Cyber Risk Rating : Pending CCRA - Risk

Risk Form Assignment **REQUIRED**

Based on your responses, a Risk Assessment is required. Please assign this form to a user who will complete it.

Assign To *

Select a user...

Close Submit

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Assigning the CCRA – Risk Form

Option 1 – Assign to an Existing User

1. From the **Assign To** dropdown, select a user from your organization. Users are listed as: *Full Name(email@domain.com)*.
2. Once a user is selected, the **Submit** button becomes enabled.
3. Click **Submit** to complete the CCRA – Compliance submission.
4. A confirmation text displays: *"Risk Form assigned to [user email]"*.

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Test - Test

CCRA - Compliance

Scores

Compliance

Compliance with DFARS 252.204-7012 : Compliant
Compliance with DFARS 252.204-7020 : Not Applicable

CMMC_Statues

CMMC_Statues	Last_Assessment_Date	Last_Affirmation_Date	Status
CMMC Final Level 1 (Self)	2026-04-08	2026-04-08	Current

Risk

Cyber Risk Rating : Pending CCRA - Risk

Risk Form Assignment **REQUIRED**

Based on your responses, a Risk Assessment is required. Please assign this form to a user who will complete it.

Assign To *

Select a user...

- Select a user...
- Anish Thapa (anish.thapa+32133@exostar.com) (Me)
- Automation SupplierQA (anish.thapa+autosupplierqa@exostar.com)
- * Request New User

Close Submit

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Option 2 – Request a New User

1. Select **+ Request New User** from the bottom of the Assign To dropdown.
2. Complete the inline fields that appear: **First Name**, **Last Name**, and valid **Email Address**.
3. Click **Submit**. A request is sent to your organization's **SP Admin** to add user.
4. A confirmation text displays: "New user request for [Name]([email]) has been sent to your organization's SP Admin".

IMPORTANT! The CCRA – Risk form assignment remains pending until the SP Admin adds the requested user. The organization administrator will receive an email with instructions on how to activate the new user and the user is required to complete the account setup.

The image displays two screenshots of the EXOSTAR Supplier Management interface, specifically the 'CCRA - Compliance' form.

Top Screenshot: The 'Assign To' dropdown menu is open, showing the following options: 'Select a user...', 'Anish Thapa (anish.thapa+_32133@exostar.com) (Me)', 'Automation SupplierQA (anish.thapa+_autosupplierqa@exostar.com)', and '+ Request New User' (highlighted in blue). The form background shows sections for 'Scores', 'Compliance', 'CMMC_Statues' (with a table), 'Risk', and 'Risk Form Assignment'.

CMMC_Statues	Last_Assessment_Date	Last_Affirmation_Date	Status
CMMC Final Level 1 (Self)	2026-04-08	2026-04-08	Current

Bottom Screenshot: The 'Request New User' form is displayed. It includes the following fields: 'First Name' (with value 'John'), 'Last Name' (with value 'Doe'), and 'Email Address' (with value 'john.doe@company.com'). A note at the bottom states: 'While the new user completes activation, the form may be automatically reassigned to an existing user so that provisioning can continue. Once the new user activates their account, your organization admin can reassign the form to the new user.'

NOTE: All the steps needed to do the above actions will be mentioned in the emails sent out.

Step 6. Completing the CCRA – Risk Form

The user assigned to the CCRA – Risk form receives an email notification and can log in to SM to complete it. The form appears in their **Pending Forms** tab.

1. Locate the **CCRA – Risk** form in the Pending Forms tab and select **Edit**.
2. Complete all risk assessment questions in the form, including the Cyber Security Controls section.
3. Navigate to the end of the survey, Click **Save**, then click **Submit** to complete the CCRA – Risk survey.

NOTES:

- Once submitted, the CCRA – Risk form displays under the **Completed Forms** tab.
- A **Cyber Risk Rating** is calculated from the submitted CCRA – Risk form and transmitted to TPM, where it is visible to your prime contractor in the Cyber Rating section.
- The Cyber Risk Rating displays as **Pending Risk Form** in TPM until the CCRA – Risk form is completed.
- If a Risk Form was previously submitted and the requirement subsequently cycles through not required and back to required, the historic CCRA – Risk form and its derived Cyber Rating are retained until a new Risk Form is submitted.

4. Click **Acknowledge** to confirm form submission.

Form Submission Confirmation

 Submission cannot be cancelled or reversed.

Your Declaration

As of the time of submittal, the data provided herein accurately reflects submitter's knowledge of the organization's IT security.

● Responses shared with all relevant buyers

Your form responses have been automatically shared with all buyers who require this form. This ensures your information is collected once and reused across the community.

Acknowledge

Please note as you progress through the form request, you will see the following Request Status percentages:

- **Pending Provisioning:** Request Status 20%
- **Provisioned:** Request Status 40%
- **First Time Access:** Request Status 60%
- **Form Started:** Request Status 80%

NOTES:

- Once the user submits the form, the form displays under the **Completed Forms** tab.
- The score summary details are displayed on the bottom right of the Forms Details page.
- Recent Request will be updated to include expiration date of the form.
- Revision History will display the latest revision. Additionally, you will have the ability to download all the revisions. The answers will display along the right-hand side of the PDF.

Form Details CCRA - Compliance (Cybersecurity Compliance and Risk Assessment - Compliance)

Recent Request

Request No	1D79116T	Request Date	06/08/2026
Request Type	Assign (Renew)	Status Date	06/12/2026
Current Status	Completed	Date Assigned	12/09/2025
Assigned To	Anish Thapa	Date Due	07/23/2026
Latest Revision	220.0	Requester's Name	AnishC Thapa
Expires on	06/12/2027	Requester's Email	anish.thapa+_lmco@exostar.com

Revision History

Revision	Type	SPRS Score	Date	Download
220.0	Submitted	N/A	06/12/2026	↓
219.0	Submitted	N/A	06/08/2026	↓
218.0	Submitted	N/A	06/08/2026	↓
217.0	Submitted	N/A	06/05/2026	↓
216.0	Submitted	N/A	06/01/2026	↓

Assignment History

User	Date Assigned
Anish Thapa	06/08/2026
Anish Thapa	06/05/2026

Compliance			
Compliance with DFARS 252.204-7012		Non-Compliant	
Compliance with DFARS 252.204-7020		Not Applicable	
Current CMMC Status(es)			
CMMC Status(es)	Last Assessment Date	Last Affirmation Date	Status
CMMC Conditional Level 2 (Self)	2026-06-03	2026-06-03	Current
CMMC Final Level 1 (Self)	2026-06-03	2026-06-03	Current
CMMC Final Level 2 (Self)	2026-06-03	2026-06-03	Current
Risk			
Cyber Risk Rating		Negligible	

Additional Information

Submitter's Details Page Guidance

Field Name	Guidance
Vendor Name	Company/Organization Name
Vendor Primary POC Name	First Name Last Name (i.e., John Doe)
Vendor Primary POC Email	Primary POC email address
Vendor IT Security POC Name	First Name Last Name (i.e., John Doe)
Vendor IT Security POC Email	IT Security POC email address
Vendor Local DUNS Number(s)	If more than one, use a comma and a space to separate values (i.e., 007505491, 000665432)
Vendor CAGE Code(s)	If more than one, use a comma and a space to separate values (i.e., 3T456, 56789) If CAGE code is not applicable use "12345"

If the response on this form is applicable to more than one of your organization's business units/divisions, provide all the Local DUNS Number and CAGE Codes that apply. You'll be able to export a single form for multiple DUNS/CAGE Code.

Update Completed Form

To update the submitted form, you must renew the form. Follow the steps below:

1. Navigate to the **Completed Forms** tab.
2. Click **Renew** from the action button or from the **Forms Details** pages.

NOTE: This action will move the form back to the **Pending Forms** tab.

3. Select to **Edit** the form and complete the steps as outlined above.

Pending Forms	Pending Approval Forms	Completed Forms	Cancelled Forms
CCRA - Compliance Request No: 1D79116T Initiated Date 06/08/2026 Expiration Date 06/12/2027 Assigned To Anish Thapa Form Status Completed Status Date 06/12/2026 Reassigned Yes Buyer Approval Status N/A Revision 220.0 Renew			

Form Upgrade

It is possible for your partner to upgrade a form from its previous version (i.e., add or remove questions). Once the form has been upgraded, you must edit the form and complete the upgraded questions.

To upgrade a form:

1. Navigate to the desired **Form Details** page. Click the **Edit Form** button.

Form Details CCRA - Compliance (Cybersecurity Compliance and Risk Assessment - Compliance)

Edit Form

Recent Request

Request No	UXUJ8GNW	Request Date	06/16/2026
Request Type	Assign (Renew)	Status Date	06/17/2026
Current Status	In Progress	Date Assigned	02/11/2026
Assigned To	Anish Thapa	Date Due	07/31/2026
Latest Revision	31.1	Requester's Name	Shivani Chadha
Expires on	N/A	Requester's Email	shivani.chadha+_1016@exostar.com

Revision History

Revision	Type	SPRS Score	Date	Download
31.1	Draft	N/A	04/27/2026	↓
31.0	Submitted	N/A	04/24/2026	↓
30.0	Submitted	N/A	04/06/2026	↓
29.0	Submitted	N/A	04/06/2026	↓
28.0	Submitted	N/A	04/06/2026	↓

Compliance

Compliance with DFARS 252.204-7012 Compliant

Compliance with DFARS 252.204-7020 Non-Compliant

Current CMMC Status(es)

CMMC Status(es)	Last Assessment Date	Last Affirmation Date	Status
CMMC Final Level 1 (Self)	2026-04-08	2026-04-08	Current

Risk

2. An upgrade notification displays. Click the **Next** button.

NOTE: The system can take up to five minutes to upgrade the form. You do not have to wait for the form to upgrade and can Exit and come back later. If you do wait, a confirmation screen displays.

Upgrade Form

This form is currently being upgraded to the latest form version.
Please try accessing the form again in a few minutes.

Cancel Upgrade

Exit

- If you wait for the form to upgrade, click **Continue** from the confirmation screen to begin editing the upgraded form.
- If you do not wait for the form to upgrade, you can **Exit** and come back later. Navigate to the **Form Details** page and click the **Edit Form** button to edit the upgraded form. Complete the form as you would normally.

Form Grouping

Form Grouping is used to share a completed form your organization filled out with your compatriot business units. The sections below provide step-by-step instructions on how to share your group form.

Business Issue

Company XYZ is composed of several subsidiary companies and/or business units (BU), each one of which is a Supplier to one or several Exostar Buyer organizations. Each of the subsidiaries is being asked to complete forms from one or more Buyer organizations. This results in requesting many of the subsidiaries to complete the same form. The security policies and infrastructure of the subsidiaries of Supplier XYZ are managed and controlled by a single shared service, an organizational unit located within one of the registered XYZ companies/subsidiaries. That unit can answer the form on behalf of many of the XYZ subsidiaries. This unit would like to answer the form once for all subsidiaries covered by its security program.

Solution

Exostar has the capability to create a Form Group of companies/businesses where one of the businesses can represent the group when completing forms. The XYZ business needs to nominate one of the business units as the source to represent the group. That business completes the form on behalf of the group (Destinations), and the results are provided to Buyers XYZ subsidiaries chose to share the results. In this way, the form is under the control of a single subsidiary or business unit within the group but shared by any of the others with whatever Buyers they wish.

Destination organizations can share the group form with individual Buyers just like any other normal assigned form with two major exceptions:

- The form is locked and only the Source Organization can edit it. All further edits are reflected in the destination form in real-time.
- When a form is submitted, the scoring of the shared form applies to the one associated with Destination Organization as well.

Group Setup

Company XYZ needs to do the following to set-up the group within Exostar:

1. Create a support case via the Support page and describe the case as Create a Form Group in SM.
2. Provide the Form Grouping Submission Form that identifies:
 - a. The source business unit by its Exostar ID, DUNS ID, full address, and email address of the person responsible who will handle the security form.
 - b. The destinations or business units within the group by Exostar ID, DUNS ID, and address for each.
 - c. Which form is to be shared with the Destinations.

3. Exostar contacts each destination business unit to confirm they will be added to the new group.
4. Exostar creates the group within the organization data and the form from the source will be available for the destinations.

NOTE:

- The source organization must submit the form for the responses to be duplicated onto their respective destination organization forms.
- If a new supplier is added to the existing Form group, the Source organization must resubmit (renew) the form for the responses to be duplicated onto their respective destination organization forms.

View Form Groups

To view form groups:

1. **Source Organization**, click the **group** icon next to the form name.

CCRA FORM Request No: PRTVJUJL	Initiated Date 05/31/2024 Due Date 07/15/2024 Assigned To Subbaiah BA	Status In Progress Status Date 05/31/2024 Reassigned Yes	Revision 18.1 Form Progress 0% Request Status 80%
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2. Review the table providing information on the source and destination organizations. Click the **Close** button when finished.
3. The destination organizations will display messaging on the **Form Details** page. The message will read: *This form is being shared by the following organization ORGNAME. You do not have permission to edit this form.*

Supplier Management Resources

The following SM resources are located on Exostar's Self-Help portal:

- [Supplier Management](#): This landing page provides an application overview, roles and responsibilities, as well as additional resources links.
- [Supplier Management Get Started](#): This page provides access instructions.
- [Supplier Management Training Resources](#): This page provides downloadable guides for Buyers, Suppliers, and Reporting.